# EQUIPMENT INVENTORY

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| **Document number** | 2.02.004 |
| **Version** | 1.0 |
| **Category** | Resource Management |
| **Sub-category** | Equipment |

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| Authored by | *Swiss Biobanking Platform* |
|  |
| **Effective date** |  |

## REVISION HISTORY

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| --- | --- | --- | --- |
| **Document number** | **Effective date** | **Author** | **Details of revision** |
| 2.02.004 |  | SBP | Initial release |

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| **Inventory number** | **Piece of equipment** | **Manufacturer** | **Manufacturer reference number / serial number** | **Current  location\*** | **Date of last maintenance** | **Frequency of maintenance** | **Maintenance provider** | **Maintenance provider phone** | **Maintenance provider address** | **Operating status\*\*** |
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**\*Current location:** indicate the department, the floor, and the number of the room

**\*\*Operating status:** in service / out of service / requires maintenance